

11 May 2017

Westminster Green Management Company Ltd **Westminster Green, 8 Dean Ryle Street, London SW1P 4DA**

SECURITY REVIEW AND IMPROVEMENTS

Dear Owners and Residents

The provision of a safe and secure environment within Westminster Green remains the Board's priority. As part of our ongoing security review of the building we have identified a number of key areas that needs to be addressed. In light of various events in and nearby the building, the Board of Directors has decided to implement the following improvements in this regard.

Additional Staff

In view of the recent security breaches in the area, we have agreed to employ additional staff. From as soon as they are recruited and trained, there will be two concierge staff on duty seven days a week. This will decrease the number of occasions when there is no concierge at the desk and will increase the concierges' ability to monitor the whole building.

Upgrading of CCTV Equipment :

This will include replacing the existing cameras and recording equipment to high definition. A Section 20 notice to owners will be required to be sent out shortly before this work can begin.

Fob Access

The service lift will be operated by a fob reader and the readers to the fire escapes will be deactivated. This will still allow them to be used for exiting the building but not to re-enter the building. The only pedestrian entrances will be the main entrance and the service lift. We expect this change to be completed shortly.

In addition, the lighting throughout the building will be upgraded to LED which will reduce the overall maintenance costs. Formal notifications will be sent to owners by the managing agents in due course.

I also take this opportunity to remind you that it is good practice to keep your front doors locked whilst you are in the building.

Kind regards,

Eric Tracey.

Chairman.

Westminster Green Management Company Limited.

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